

(2011-2012)

ANNUAL QUALITY ASSURANCE REPORT

Submitted to

**NATIONAL ASSESMENT AND ACCREDITATION COUNCIL
(NAAC)**

By

INTERNAL QUALITY ASSURANCE CELL

TRISHA COLLEG OF EDUCATION HAMIRPUR (HIMACHAL PRADESH)

CONTACT NO. 91+1972-241833, 241047

http:// [www.trisha](http://www.trishacollege.com)college.com.

INSTRUCTIONS:

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, all the evidence are to be sent to NAAC to audit and to create an output profile of the institution in relation to NAAC core values on higher education.

This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution.

No judgment or categorization on institutional quality is intended. However, incremental growth profile of the institution for every year will be consolidated and the accreditation / reaccreditation process SSR/RAR will be prepared based on the survey response pattern by the concerned institution.

2011-2012

1. Kindly provide the details of the institution

Name of Institution: Trisha College Education

Year of Establishment of: 2002

The Institution:

Address Line 1: Vill. Thain, P.o. Rangus, Distt. Hamirpur (H.P) 1 77048

Address Line 2: Vill. Thain, P.O Rangus, Distt. Hamirpur (H.P) 177048

City/Town: Hamirpur

State: Himachal Pradesh

Postal Code: 177048

Email Address: trishacollegehmr@yahoo.co.in

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ 2010

Reaccreditation:

Current Grade: B

CGPA : 2.18

3. Institutional Status: Affiliated to Himachal Pradesh University

4. Contact Person Details

Name of Head of Institution: Dr. Jayashree Samantaray

Contact Phone: 01972 241833,241047

Email: thakur.jayashree@yahoo.com

Website URL: www.trishacollege.com

Name of IQAC: Coordinator: Dr. Rajesh Kumar

Email: rajeshcompoo9@gmail.com

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)		(00)
Post Graduate (MA/M.Sc./M.Com etc.)		(00)
Research Programmes (M.Phil/Ph		(00)
Certificate Programmes		(00)
Professional Programmes		
(B.Tech/ M.Tech./B.Ed./M.Ed./Medicine/Pharmacy/Paramedical/Nursing etc)		(02)
Other value added programmes	(JBT)	(01)
Any other programme offered (Specify)	(BCA)	(01)

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	(00)
New programmes designed	(00)
Programmes under revision	(00)
Inter departmental collaborative programmes	(00)
Inter institutional collaborative programmes	(-)
Number of review committee recommendations implemented (Total)	(-)
Number of NAAC peer team recommendations implemented	
Number of UGC/any other expert committee recommendations implemented	
Number of review committee recommendation under implementation	
Number of NAAC peer team recommendations under implementation	
Number of UGC/ any other expert committee recommendations under implementation	

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmers (32)

Total faculty on rolls (26)

Faculty added during the year

Faculty positions vacant

Faculty left during the year (05)

Total number of visiting faculty

Total number of guest faculty (10)

8. Qualification of Faculty

PhD and Above (03)

Phil (06)

Masters (26)

Any other (Specify) (00)

9. Faculty qualification improvement

PhD awarded to existing faculty (00)

M.Phil awarded to existing faculty (00)

Any other degree awarded to existing faculty (00)

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned) (06)

Administrative staff (Actual strength) (02)

Added during the year of reporting (01)

Left during the year (01)

Number of posts vacant (00)

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff Total sanctioned strength (06)

Technical Support Staff (Actual strength) (06)

Added during the year (01)

Left during the year (01)

Number of posts vacant (00)

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment / of IQAC **01/08/2011**

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	(10)
Number of Alumni in IQAC	(00)
Number of Students in IQAC	(00)
Number of Faculty in IQAC	(07)
Number of Administrative Staff in IQAC	(01)
Number of Technical Staff In IQAC	(00)
Number of Management Representatives	(01)
Number of External experts in IQAC	(01)
Number of any other stakeholder and community representatives	(00)

14. IQAC Meetings

Number of IQAC meetings held during the year (04)

15. Whether Calendar of activities of IQAC formulated for the academic year - (Yes)

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed (00)

Number of value added programmes proposed (01)

Number of skill oriented programmes proposed (01)

Number of faculty competency and development programmes proposed (02)

Number of other staff development programmes proposed (01)

Number of student mentoring programmes proposed (03)

Number of co-curricular activities proposed (10)

Number of inter departmental cooperative schemes proposed (02)

Number of community extension programmes proposed (02)

Anyother programmes proposed (Specify) (02)

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented (01)

Number of value added programmes implemented (01)

Number of skill oriented programmes implemented (01)

Number of faculty competency and development programmes implemented (02)

Number of other staff development programmes implemented (01)

Number of student mentoring programmes implemented (03)

Number of co-curricular activities implemented (08)

Number of inter departmental cooperative programs implemented (01)

Number of community extension programmes implemented (02)

Any other programmes suggested that are implemented (Specify) (01)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution (01)

Number of participants from the institution (57)

Number of participants from outside (117)

Number of external experts invited (05)

Number of external conferences/seminars/ workshops on institutional quality attended (19)

Number of events conducted with IQACs of other institutions as collaborative programs (00)

19. Did IQAC receive any funding from UGC during the year?

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL -) any other source including internal financial support from the management (Specify amount)

Amount Received from UGC _____ (00)

Amount Received from any other source including the college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

1. Art of Living by IQAC.
2. Spoken English course.
3. Participation in Inter-college completion-Navrang.
4. Inter college sports DDM Sai.
5. Participation in AIDS Awareness Day.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty (-)

Number of faculty members involved in curriculum restructuring/revision/syllabus development (-)

Number of programmes in which evaluation process reformation taken up and implemented (-)

Number of active teaching days during the current academic year (210)

Average percentage of attendance of students (1.03)

Percentage of classes engaged by guest faculty and temporary teachers (1.03%)

Number of self financed programmes offered (04)

Number of aided programmes offered (00)

Number of programmes discontinued during the year (00)

23. Whether any systematic student feedback mechanism is in place?

Yes

24. Feedback Details (If answer to Question 20 is yes)

Percentage of courses where student feedback is taken (00)

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	(00)
Number of minor research projects undertaken during the year	(00)
Number of major ongoing projects	(00)
Number of minor ongoing projects	(00)
Number of major projects completed	(00)
Number of minor projects completed	(00)
Number of major project proposals submitted for external funding	(00)
Number of minor project proposals submitted for external funding	(00)
Number of research publications in peer reviewed journals	(00)
Number of research publications in international peer reviewed journals	(00)
Number of research publications in national peer reviewed journals	(03)
Number of research papers accepted for publication in international peer reviewed journals	(01)
Number of research papers accepted for publication in national peer reviewed journals	(05)
Average of impact factor of publications reported	(01)
Number of books published	(01)
Number of edited books published	(00)
Number of books (single authored) published	(00)
Number of books (coauthored) published	(01)
Numbers of conferences attended by faculty	(08)
Number of international conferences attended	(01)
Number of national conferences attended	(08)

Number of papers presented in conferences	(09)
Number of papers presented in international conferences	(02)
Number of papers presented in national conferences	(09)
Number of conferences organized by the institution	(00)
Number of faculty acted as experts resource persons	(01)
Number of faculty acted as expert's resource person's - international	(00)
Number of faculty acted as expert's resource persons- national	(01)
Number of collaborations with international institutions	(00)
Number of collaborations with national institutions	(03)
Number of linkages created during the year	(03)
Total budget for research for current year as a percentage of total institution budgets	(00)
Amount of external research funding received in the year	
Number of patents received in the year	(00)
Number of patents applied for in the year	(00)
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	(00)
Number of PhDs awarded during the year	(00)
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	(00)

SECTION - IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned) B.Ed. 200, M.Ed. 35, and JBT-50

Actual enrollment during the year	(285)
Student dropout percentage during the year	
Success percentage in the final examination across the courses	(2.1)
Number of academic distinctions in the final examination and percentage	
Number of students who got admitted to institutions of national importance	(10)
Number of students admitted to institutions abroad	(00)
Number of students qualified in UGC NET/ SET	(04)
Number of students qualified GATE/ CAT/ other examination (Specify)	(00)

28. Does student support mechanism exist for coaching for competitive examinations?

NO

29. Student participation, if response is yes to Qn. 27

Number of students participated	(14)
---------------------------------	------

30. Does student counseling and guidance service exist? Yes

31. Student participation, if answer to Qn. 29 is yes

Number of students participated	(14)
---------------------------------	------

32. Career Guidance

Number of career guidance programmes organized (01)

Percentage of students participated in career guidance programmes (40)

33. Is there provision for campus placement ? Yes

34. If yes to Qn. 32

Number of students participated in campus selection programmes (40)

Number of students selected for placement during the year (09)

35. Does gender sensitization program exist? Yes

36. If Answer is Yes to Qn 34

Number of programmes organized (04)

- AIDS Awareness
- Women empowerment.
- Human right Day.
- Anemia Awareness Day.
- Human Right Day.

37. Student activities

Number of students participated in external cultural events	(30)
Number of prizes won by students in external cultural events	(03)
Number of cultural events conducted by the institute for the students	(02)
Number of students participated in international sports and games events	(00)
Number of students participated in national level sports and games events	(00)
Number of students participated in state level sports and games events	(10)
Number of students participated in university level sports and games events	(00)
Number of prizes won by students in international sports and games events	(00)
Number of prizes won by students in national level sports and games events	(00)
Number of prizes won by students in state level sports and games events	(01)
Number of prizes won by students in university level sports and games events	(00)
Number of sports and games events conducted by the institute for the students	(01)

38. Composition of students

Percentage of Scheduled Caste
Percentage of Scheduled Tribe
Percentage of other backward communities
Percentage of women students
Percentage of physically challenged
Percentage of rural students
Percentage of urban students

39. Scholarships and Financial Support

Number of students availing financial support from the institution (10)

Amount disbursed as financial support from the institution (50,000/-)

Number of students awarded scholarship from the institution (10)

Number of students received notable national/international achievements/recognition (00)

40. Student initiatives

Number of community upliftment programmes initiated by students (04)

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students (01)

Number of student research initiatives (00)

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created?

Yes

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

1. Staff Management Joint monthly Meeting

2. IQAC meeting

1. Is a Management Information System (MIS) in place?

Yes

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research administration

6. Others

(Enter the respective details corresponding to the serial numbers)

1,2,3,4,5

47. Existence of learning resource management

	Yes	No
e-database in library	yes	
ICT and smartclass room	yes	
e-learning sources (e-Books, e-Journals)		yes
Production of teaching modules		yes
Interactive learning facilities		yes

48. Internal resource mobilization: Kindly provide the amount contributed

Research	(00)
Consultancy and training	(00)
Student contribution	(60000) for tour
Alumni contribution	10000/-
Well-wishers	

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development

Amount spent for student welfare

Amount spent for staff welfare

50. Is delegation of authority practiced?

Yes

51. Does grievance redressal cell exist?

	Yes	No
Faculty	Yes	nml j
Students	Yes	ml j
Staff	Yes	nml j

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received Number of grievances resolved

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received (01)

Number of grievances resolved (01)

54. Number of grievances received from other staff members and resolved (

Enter a number; 0 for nil)

Number of grievances received (01)

Number of grievances resolved (01)

55. Has the institution conducted any SWOT analysis during the year?

Yes

56. The SWOT analysis was done by internal or by external agency

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

Committed teaching staff and support staff.

Very active alumni /ae Magnasimus management team

58 Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

No parking facility for vehicle, No Rain shelter.

Limited research activity in social sciences

Lack of innovative teaching method.

59 Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Establishing linkage with community in collaboration with well organized.
- Extension activity for rural neighbourhood.
- Tie-up with Industry and educational institutional for placement.

60 Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Better and effective use of ICT in teaching.
- Provide more exposure to the faculty and students.
- Increasing numbers of application for Admission

61 Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Organized Workshop.
- Co-Curricular Activity.
- Participation of students in games and sports literary in inter college Competitions.
- Research papers have accepted for publication in international peer reviewed journals
- Research paper have published National journal.

62 How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below?)

- Recommendations of NAAC help us to improve our quality of teaching, learning and Research.
- NAAC assessment help us to Discover our strengths and weaknesses.

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based the total score index arrived at that would map the strength and areas of improvement required.

You should send supporting evidence and other relevant information to the responses for this survey to NAAC.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank You for the participation.