



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		TRISHA COLLEGE OF EDUCATION
Name of the head of the Institution		Dr. Jayashree Samantaray
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01972223560
Mobile no.		9418154044
Registered Email		trishacollegehmr@yahoo.co.in
Alternate Email		principaltrishacollege@gmail.com
Address		Thain P.O. Rangas Distt Hamirpur (H.P)
City/Town		Hamirpur
State/UT		Himachal pradesh
Pincode		177048
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Punam Bhardwaj
Phone no/Alternate Phone no.	01972223560
Mobile no.	9418191844
Registered Email	trishacollegehmr@yahoo.co.in
Alternate Email	principaltrishacollege@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://trishacollege.net/aqar">https://trishacollege.net/aqar</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://trishacollege.net/academic-calendar">https://trishacollege.net/academic-calendar</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.8	2010	04-Oct-2010	03-Oct-2015

### 6. Date of Establishment of IQAC

09-Aug-2011

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Formation of academic Calendar	10-Jul-2017 3	158
Enhance Internet facility	27-Jun-2017 2	158

Enhancement of Library Books	28-Jun-2017 30	158
Publication of National level Journal	17-Aug-2017 90	50
HIV/AIDS Week	01-Dec-2017 07	70
. The functioning of various cells and committees in the college are continuously monitored by IQAC	12-Jul-2017 3	160

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 00	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

For improvement of the academic and administrative performance of the college. To enhance integration of ICT in teaching/ learning and promote use of ICT.

To help in inculcating the awareness among students regarding symbolic cleanliness through making collaborations with the local civic bodies about health hygiene among women and to guide them about taking moral education.

Enhancement of library Books and t o prepare Progress Report of Different NAAC Criteria

Meeting of Alumni Association and feedback analyzed .

To make awareness among students about cleanliness.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Enhancing Quality of Teaching Learning	The institution adheres to the academic calendar as notified by the Department of Higher Education, Govt. of HP for each academic session. The calendar consists of the academic schedule, vacations and holiday, house examinations and its evaluation, University examinations and its evaluation, internal assessment and practical, extra cocurricular activities. • Besides this, institution also prepares its own annual calendar of activities.
Adoption of modern technology for effective teaching	The college makes full use of modern teaching aids at its disposal for the benefit of the students. In order to keep the faculty members updated about the use of technology, they are provided requisite training through workshop and seminars.
Celebration of days of national and international importance	One-week Van Mahotasy (Plantation Campaign) in the 2nd week of August, 2017 and awareness rally was also organised • Independence Day on 15th August, 2017 • Sadbhavana Divas on 20th August, 2017 • Teacher's Day on 5th September, 2017 • Hindi Diwas on 14th Sept., 2017 • One week Swachhta campaign w. e. f. the birth anniversary of Mahatma Gandhi followed by rally • Constitution day on 26th November, 2017 • AIDS Day on 1st December, 2017 and awareness rally was also organised • National Mathematics Day on 22nd December, 2017 • Netaji Subhash Chander

	Bose Birth anniversary on 23rd January, 2018 • National Science day on 28th February, 2018 • International Women Day on 8th March, 2018. World Water day 22nd March, World Easth Day 22nd April , No Tobacco Day 31st May, World Environment Day 5th June.
Organisation of Seminar/Conferences and Publication of Research Papers	To create research environment in the college, the Department of Higher Education of HP has made a provision of duty leaves up to 14 days to teachers in the academic session for attending seminars/conferences/workshops etc. The study leave up to 2 years is also permissible to the teachers by H.P. Govt. for higher studies.
Upgradation of library facilities for student	• Latest books on various subjects, journals and newspapers will be purchased in the library.
<a href="#">View Uploaded File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2019
Date of Submission	26-Feb-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has a management information system for decision making, coordination, control, analysis and visualization of information. It is used for storing the data for the academic progress of the students for keeping a record of the finance. MIS is also used in the college for allocation of educational resources. Software ADVANTA is used for keeping the personal data of students. It includes detail record of their date of birth, religion, nationality, fee, category, major and minor subjects opted by the students etc. MIS keeps the record of

the house examination, Internal Assessment. The record of the Internal Assessment/CCA is also linked with the MIS of HP University, Shimla. Further the MIS is used for analysing resource distribution and expenditure. All the students relating information regarding planning, career guidance, skill development programs, infrastructural upgradation, proposal for organizing conferences/seminars/workshops/research projects etc.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the commencement of every academic year a staff meeting is organized. In this meeting following work is done for a well-planned curriculum delivery and its documentation: - 1. Staff members are assigned various theory courses - Separate staff meetings are organized for core courses, specialized courses, practicing for constructivist teaching learning and enhancing professional capacities of B.Ed & D.El.Ed. course. 2. Faculty members prepare a course outline mentioning the teaching hours, learning hours and the assessment procedure. 3. They plan the details regarding practical work related to the course and design new scoring keys if necessary. 4. In-charge staff members are decided for the practical courses namely practicing for constructivist teaching and enhancing professional capacities of B.Ed & D.El.Ed. course. The staff members plan the outline for the courses, the requirements for the courses and the tentative schedule for the courses. 5. A tentative time plan to be followed during the year is proposed after deliberation and discussion by all the staff members. 6. As per the guidelines of government of Himachal Pradesh and Himachal Pradesh University, HPBOSE course wise workload is distributed among B.Ed and D.El.Ed. Faculty members. Students Orientation 1) At the beginning of the year the students are given general orientation of the entire B.Ed and D.El.Ed. programme by the Principal and Senior Faculty Members in different platforms. Separate orientation programmes were organized for B.Ed and D.El.Ed. course. The students were given a detailed explanation of the Courses of Study/ syllabus, the nature of the various activities to be conducted and the assessment procedures to be followed. Also the importance and criteria of internal assessment is explained in detail. 2. After the general orientation by Principal, a detailed orientation by every in-charge staff member about each of the courses is given. Commencement/Implementation of the sessions:- 1. After these orientation sessions the actual commencement of the session begins when weekly timetables are displayed to the students on notice board. 2. We are bound to complete our syllabi within period of stipulated time, all the necessary precaution is taken to follow the decided time line. Review meetings:- 1. During the entire year weekly/ monthly review meetings are conducted to take a feedback on the actual conduct of the sessions, issues faced in implementing and modifications to be made if necessary. 2. These meetings also focus on designing and sharing the detailed timetable regarding the practical/ Research course works, updates are taken about completion of syllabus. 3. For D.El.Ed. Course we have Yearly pattern & we are bound to complete our syllabi within period of stipulated time so that the students can

be prepared to face the Annual examinations without any Teaching lacuna. the Teaching Practice organized and necessary correspondence was made with department of Education, H.P. University, Shimla. 5. It also helps to analyze the planned activity. 6. It also helps to analyze if the planned time line is being followed or not.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	00	00	00

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	00	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Art of Living	09/10/2017	80
Creative Comic Art	27/02/2018	58
Educational Tour	22/02/2018	66
<a href="#">View Uploaded File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship for one month	100
BEd	Internship for four month	100
<a href="#">View Uploaded File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

The institution has many modes of collecting feedback. Document as well as oral responses are equally considered. The college gets structural feedback from students, teachers, alumni and parents. The college takes feedback from the students on a well designed Performa. The institution has also suggestion boxes installed in Library, Science , Commerce, PTA and Administrative blocks regarding academic improvements, infrastructure needs etc. The teachers also gave feedback and suggestions in the meetings of various committees and staff council from time to time. The institution has a registered Old Students Association (OSA) and its meetings are convened regularly. The feedback and valuable suggestions on the basis of experience of the old students come in the meetings for the all-round development of the students. CSCA also give feedback regarding implementation of curriculum from time to time. Parents are one of the best sources of feedback. Regular meetings are convened and on their feedback, various decisions are taken for improving academic environment and infrastructure development in the college. The feedback from all stockholders is analyzed by the Internal Quality Assurance Cell (IQAC) of the college and the decisions are referred to the concerned committees for proper improvement and implementation. The college adopts very transparent way to monitor and evaluate the quality of various enrichment programs initiated by it.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teacher Education	100	100	100
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**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	0	12	0	0

**2.3 – Teaching - Learning Process**

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used



12	10	38	5	3	3
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are provided with additional study material other than the regular course of studies. Students are involved in the group discussions and Power point presentations. They are encouraged to study online resources like SWAYAM, e-pg pathshala, course, OER lectures etc. There is provision of Mid term test for each discipline/ programme and in each semester along with the assignments and project work wherever applicable. Teaching and learning process is improved on the basis of analysis of data received on the feedback form filled annually by the parents and the students. Teacher Guardian Scheme is implemented in the institute whereas minimum 15 students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counselled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. Mentors and Class Advisors counsel the students regarding their performance. The mentor is also responsible to provide counselling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any, are given counselling and support by mentor. A large number of students who perceive the professional course are quite focused, still they may fall short of score to be promoted to above sections. Such students are given counselling by the mentors and the subject teachers and remedial lectures and personalized instruction are conducted. Students are supported and guided both in co-curricular and extracurricular activities .

The mentors of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors contacts the parents and educates them, if required about their wards performance, and the academic programmes of the college as well as the support system and the monitor system the students and parents. The mentors always keeps a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and regarding his/her candidature in the campus placement and provides remedial coaching. The mentors keep check on the students overall performance in the field of studies as well as personal issues if any. inspire the students to participate at least in one extra co-curricular activities. The mentors arrange bridge classes and remedial teaching for the slow learner to cope up the difficulties if they face in any of the subjects. Mentors work for financial independence of the students if required. On the recommendation of mentor the principal forwarded the application of the needy candidates for the financial assistance to the Honble Management of the College.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
200	12	1:17

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	12	4	0	0

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	00	II/IV	30/06/2018	30/10/2018
BEd	00	I/III	30/01/2018	27/04/2018

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**2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)**

Internal Evaluation of the students is done on the Basis of their performance in Mid-Term examinations, Assignment work Assigned to them and their attendance during the regular teaching days. Students are also asked to meet with the minor project work related to the syllabus and demand of the topic. The institute has a college-level Exam committee and a department-level internal examination committee. The examination committee works under the supervision of the Head of the institute. The institute exam committee takes the overall responsibility of conducting the house examination and the evaluation process of answer sheets and preparing the results. The department has an internal exam committee responsible for the preparation of Timetable, setting of the question papers, declaration of the results of internal tests. After evaluation of internal tests, the answer sheets are shown to the students for any grievances. The grievances of the students are considered and looked into at the department level. The main reforms initiated by the exam cell committee are the timely declaration of the results and the moderation of the question papers. For the continuous evaluation process, internal tests, assignments, quizzes, presentations, lab work, seminars, etc. are taken into consideration. Term examination marks are given to the student depending on the continuous performance in the internal assessment.

**2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

Academic Calendar prepared by academic calendar committee before the commencement of the session. It comprises vision and mission of the college , students personal records declaration by guardians to follow the internal rules, regulations, teaching days, teaching practice days , house examinations remedial teaching , functioning of various committee and cells, rules of attendance and discipline , library regulations schedule periodical assessment and holidays details the activity plan of the college for the academic year is also hosted on the institutional website. Academic calendar is issued by the University every year for follow up by the affiliated colleges. The programs mentioned in the Calendar are organized by the institution from time to time in order to fulfill the motive of University to enhance the performance in academic as well as co-curricular activities. The class teachers are advised to take unit test/ class tests before the house examinations to sharpen the students knowledge. The record of the house examinations is kept for future reference and marked answer sheets are also shared with the students for future improvements. The mistakes / improvements are shared with the students so that those may not repeat in future. Question banks are prepared by the teachers in the institution every year for the academic excellence of the students. These question banks are placed in the library for use by the students.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://trishacollege.net/learning-out-comes>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	BEd	B,Ed	58	58	100
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[www.trishacollege.com](http://www.trishacollege.com)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	00	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Krantikari Sahitya and Suraksha	IQAC, Trisha College of Education in collaboration with Language and Culture department, Hamirpur.	26/11/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	5	1.00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nil	Nil	2018	0	00	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	00	Nil	2018	0	0	00

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	3	0	0

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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	0	0

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	00	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata Abhiyan	IQAC, Trisha College of Education	Swachh Bharat Mission	5	110
Human Rights Day	IQAC, Trisha College of Education, Hamirpur.	Human Rights Day Observation	3	30
International Women Day	IQAC, TCE and Deptt of Law and Order	Gender issues	4	150
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Nil	Nil	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	00	0
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year



Existing	38	27	35	0	0	2	1	45	0
Added	0	0	0	0	0	0	0	0	0
Total	38	27	35	0	0	2	1	45	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

43 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Null

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.1	1.1	1.44	1.44

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Management of Trisha College of Education Thain, Hamirpur , the Principal and office of the college oversees the maintenance of building, classroom and laboratories. Teaching staff members representing on College committee informed principal about requirements and maintenance. Principal acts on it accordingly.

Regular maintenance • Maintenance of the campus and allocation of resource facilities fall under College Management . All such matters are managed by the governing body with assistance of the maintenance associate with the team constituting of Hardware Technician, Electrician, Plumber, Painter, Carpenter, Mason etc. • With their help cleanliness of Class Rooms, Staff Rooms, Seminar Hall, Laboratories, Auditorium and Rest Rooms are maintained. • Optimum working conditions of all properties/equipment on the campus are ensured regularly. • Maintenance of Generators, Air Conditioners, CCTV Cameras and Water Purifiers are contracted to the company's maintenance on contractual basis. I. Utilization of Library. • Librarian is the officer-in-charge for the Library • The requirement and list of books is taken from the departments through respective Assistant professors. The final list is duly approved by the principal. • To ensure timely return of books, 'no dues' from the library is mandatory for students before appearing in exam. • The students and educators borrow the text and reference books from the library. • Maintaining Journals. • Maintaining Account Register Bill files. • Every student can access any book between 10.00 A.M. to 4.00 P.M. • Student can use Internet facilities as per given time for referencing books, articles, Journals etc. • Campus wi-fi -Library software facility. Utilization of Class Rooms: 1. Common Classrooms are allotted to B.Ed and D.El.Ed. courses as per the student strength and time table ensuring best utilization of the resources. III. Utilization of Computers: 1. the upgrading of the computers and the maintenance required are done by the central IT department of the Trisha College of Education. 2. Hardware and Software maintenance of computers and accessories are done as per requirement. 3. The students use computers for preparation of lesson plans and practical's. This laboratory is utilized by B.Ed., D.El. Ed, students. IV. Laboratories: 1. The College has language laboratory, psychology laboratory and

science laboratory which are used by student's teachers for teaching -learning purpose. 2. Stock register is maintained and updated regularly and verified during academic audit. The sports complex has outdoor game facility i.e , Badminton , Kabaddi, Disc's, Javelin, Shot-put and volleyball, and indoor game facilities i.e ludo, Chess and carom. These facilities were utilized as mentioned in Time table. When participated in inter college/ district/state/ National sports competitions with prior permission of the parent institution. Physical Education Expert is appointed for smooth functioning of all the said activities. Fire-extinguisher equipments were installed in the college building and its yearly maintenance contract is in force. Water purifier is installed and it is maintained timely. The CCTV, Bio metric system, Sports equipment is maintained Annually

[www.trishacollege.com](http://www.trishacollege.com)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Assistance	10	55000
Financial Support from Other Sources			
a) National	00	0	0
b) International	00	0	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Yoga Day	21/06/2017	40	ICAI, Hamirpur, C.A Rajeev Sharmaji
Wokshop on Yashpal Punya Tithi	26/12/2017	90	Language, Culture Deptt , Hamirpur, Dr R. C sharma
Art of Living	09/10/2017	80	Sh Pankaj Sharma, Art of living Trainer
WORKSHOP ON CREATIVE COMIC	26/02/2018	60	Mr Sunil Kumar Trainer and state co-coordinator, Mind Map Enterprises PVT LTD.
Armed Force Day	07/12/2017	140	Sh Shubhash Kumar, Retd Defence Person

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year



Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Nil	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	7	Trisha College of Education	Trisha College of Education	NSCBM Govt college Hamirpur	M.SC
2018	8	Trisha College of Education	Trisha College of Education	Gautam college and NSCBM, Govt College, Hamirpur	M.A
2018	3	Trisha College of Education	Trisha College of Education	H.P.University, Shimla	M.Ed
2018	1	Trisha College of Education	Trisha College of Education	H.P.University, Shimla	M.Phil
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talent Search	Intra College/ Houses	125
Freshers and Farewell Party	College intra discipline cultural competition	120
Poster Making and Slogan writing Competition on AIDS Day	Distt level	70
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**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Group /Folk Dance	National	1	1	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are an integral part of all academic, cocurricular and administrative functioning of the college. Students are members of: 1) Student Council headed by the President, Vice President, Secretary and Joint Secretary. 2) Student representatives in Anti Ragging committees. 3) All the clubs/ committees /cells / societies have student Vice Presidents and Secretaries. 4) President and Secretary of CSCA are members of IQAC. 5. Student council help the students especially the freshers in admission process

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

5800

5.4.4 – Meetings/activities organized by Alumni Association :

01 Alumni Association hold annual meeting in which some developmental plans discussed and views of different members are invited and analysed democratically. Members of Alumni Association actively participated in different functions of college like Annual Athletic Meet, Annual Function, Inter College functions and Cultural Functions.

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Trisha College of Education follows process of decentralization through mentoring system and participative management. The Management of the institution is the Overall in charge. The Principal leads the institution towards its goals, by coordinating with Management, planning the activities of the institution, forming committees, delegating powers to the in charges and.

1) Mentoring system: Trisha College of Education introduced mentoring system since 2003-2004, for establishing a better and effective relationship between student and teacher. The aim is to build relationships, Identify strengths and gaps, give them responsive coaching and modeling. The Students in professional colleges are busy in their studies and practical work. They come across many problems difficulties during their field work also. Most of them need moral, psychological, and professional learning support. The faculty challenges the students to higher level of learning, use active form of learning. Prompt and immediate feedback is given by mentor. There is a structured sequence of different learning activities. The Mentorship Program is reviewed by the Principals feedback and remedial measures. In the beginning of the year the mentor groups are made and regular meetings are arranged by principal for, B.Ed. and D.El.Ed Course. Student mentoring starts from micro teaching in the ratio 1:14, where a teacher educator guides student teacher. There will be the same Mentor for two years of that group. Students in the group approach to Mentor regarding academic difficulties, during various stages of the course like, for lesson planning at the beginning of practice teaching, Internship, Social activities, during class tests, examinations, ICT Practical's, understanding self, Reading and reflections, Art and Drama, Health and Yoga, difficulty in attending college due to personal problems are addressed in the meetings. The mentor meetings help student teachers to deal with the academic stress and difficulties at the same time address personal problems with their teachers on a one to one basis. Participative Management Stakeholders - Management Members Stakeholders have representation on various committees like Internal Quality Assurance Cell (IQAC), Local bodies, Anti Ragging committee, etc. Teaching, Non-Teaching staff members have representation on College Committee and Local Managing Committee, Women Cell, Ant ragging Committee. Students have representation on IQAC, . For organizing events like Annual Day Celebration, Social Service, Sports, Convocation, Seminars and Workshops, committees and sub committees are formed where Teaching Non-teaching staff and Students have representation. During these events these committees and sub committees work independently but having coordination with each other. Committees plays important role in organization of various events said above during the academic year. Course Coordinators, teaching and non teaching faculty members, students representative successfully planned and conducted all the events throughout the year where all participants have actively participated. In this manner all work is done, all above committees and departments are functioning well under the guidance of the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As per NCTE Regulations 2014 Trisha College of Education follows the rules

and regulations regarding curriculum as per the guide lines of HPU Shimla. and HPBOSE, Dharmshala.

Teaching and Learning

Teachers plan their teaching plans in advanced for better delivery of curriculum transaction. Teaching learning process is monitored by the Principal of the college. All the teachers strive to use innovative methods like experiential learning, collaborative learning, participative learning in their daily teaching.

Examination and Evaluation

As per new regulations of NCTE 2014, Choice based credit system pattern is implemented by Himcahal Pradesh University in the year 2016 for B.Ed. Since our college is affiliated to Himachal Pradesh University Shimla, we are following syllabus and examination pattern of Himachal Pradesh University Shimla. For Continuous Assessment of B.Ed, Assignment work given to the students' course wise. Students attendance, participation in various curricular and co-Curricular activities . All these activities are considered in Internal assessment 20 marks are given Written examination is taken with 80 marks as per the university examination pattern. The internal examination is re-examined for students who are absent due to some unavoidable reasons and medical reasons. For planning of the internal exams meetings are held at the beginning of the first and second sessions, all activities and examinations dates are discussed in this meeting. The candidate appearing for the B .Ed. examination will have the option of answering all papers either in English or Hindi. This option can be exercised course wise and not section wise or question wise. The medium of answering the paper is English/ Hindi. The College does internal assessment on basis University guidelines. The University provides tool for internal assessment. The college should follow the same criteria. If we want to use different criteria, the same should be approved by the University. For the assessment, the college has to submit Internal marks on university portal.

Research and Development

Our teachers participated in various conferences and seminars at Local / University / State / National /

International level. In addition to participation seminars and workshops our teachers publish research papers in peer reviewed journals.

Library, ICT and Physical Infrastructure / Instrumentation

The college library is well equipped with an adequate number of books, journals for the B.Ed program. Books, Journals. The internet facility is also provided separate 02 computers for the students in the library. Students can access and download information about their topic or interest subject. Email service is available on-demand softcopy of the syllabus, Question papers, college Magazines. provided to the students and faculty members by using email or Internet. Institute Library provides the e-resources, e-book for the students. Teachers were encouraged to be technologically sound and use in their classrooms. The college has installed an LCD projector in every classroom to make the teaching more effective. A computer lab facility is available in the college. The college has created adequate physical infrastructure including a science lab, a Psychology lab, Multipurpose hall. In science, laboratory is available with multiple sets of science apparatus. students use these apparatus to demonstrate the experiments prescribed in the syllabus of secondary classes. psychology lab with a variety of psychology test equipment and apparatus. These facilities are used by B.Ed. students. Different kinds of indoor sports equipment like chess, Badminton, Carom Board, etc. are made available as well as equipment required for outdoor games like Cricket, Football, Shotput are also available for the use of students. There are 7 guidance rooms which are utilized for individual guidance to teacher trainees for micro lessons, practice lessons, individual feedback for curricular performance, remedial inputs to teacher's trainees and cell meeting for counseling. Various cultural activities, indoor games, day celebrations, and other recreational activities are held in the multipurpose hall. Health program for B.Ed. teacher trainees are organized in this hall. The college maintains separate rooms for girls. In this ladies room the rest of the girl students. We provided many

facilities in this room. All B.Ed. JBT . girl students use the ladies room. Music Room- In the music room musical instruments is available. Our students use all basic musical Instruments like the table, piano, harmonium, drums. Language lab Students use language lab, they involve actively participate in language learning exercises and get more practice time. Art and crafts Recourse centers: our B.Ed students utilize their creative works of arts and crafts, they can develop their teaching materials, drawing and painting out of their own desire work. education productions are preserved in this hall.

**Human Resource Management**

The Himachal Pradesh Government is very proactive with regard to quality human resources. The qualified teachers are appointed through Himachal Pradesh University Selection Committee, as per NCTE regulation. The Government not only appoints quality teachers but also endeavors to retain quality teachers by providing various monitory incentives. The college also ensures up gradation and updating of quality teachers by arranging regular faculty development programmes. The teachers update themselves by regularly attending refresher courses/conferences/seminars/workshops.

**Industry Interaction / Collaboration**

The Career Guidance and Counseling Cell of the college acts as a bridge between the educational institution and the industrial requirements. Recruiting/placement agencies invited in the college apprise the students about the hard and soft skill industrial demands. Experts from various areas are invited in the college to share their knowledge and experience with the students. Training programmes are organized for the students of vocational courses in collaboration with institutions of Govt College , Teacher training institutions etc.

**Admission of Students**

Admissions in the college are done only through the CET prescribed by HPU Shimla. College strictly follows the Rules and Regulations set by Government of Himachal Pradesh. HPU release the candidate list to the college and there is college admission committee which controls whole admission procedure of

M.Ed, B.Ed. at college level.  
Admissions in the college are done only through the CET prescribed by HPBOSE, Dharmshala, Distt, Kangra.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>All the plans, education policies and reforms in Higher Education are conveyed through email and web portal. The notifications regarding Govt. decisions are conveyed to the stakeholders through e-governance. The college website hosts all the information for the stake holders on regular basis. The ministerial staff of the college is trained to execute the e governance of the college. Government programs, projects, and activities are communicated to the students through college email. A compliance report of the same has to be uploaded on the web portal by the college. The general administration, Pay Roll and Financial Accounting, administration of Student Data Inventory Management, Personnel Records Maintenance of the college is to quite an extent done through MIS.</p>
<p>Administration</p>	<p>To achieve the target of Paperless work, Staff uses digital modes of communication like email, Whats'App facility for data collection from Departments, to prepare notices and activity reports, to prepare Feedback forms, and get online feedback from Students. The college has Biometric attendance for teaching and non-teaching staff. Students and stake holders can obtain information about the various planning and development initiatives taken at the college level through its website. The teachers can apply for casual leave through email/ Whats'App. The fund transaction of money is through online banking. The website of the college is an important ICT tool to disseminate information to all the stake holders.</p>
<p>Student Admission and Support</p>	<p>HP University Shimla has developed a dedicated portal for B.Ed. admissions <a href="https://studentsportal.hpushimla.in">https://studentsportal.hpushimla.in</a> Entire centralized admission process is online, students can fill the CET forms on said website. The college has helping counter for the students which provides them several services such as Admission form Filling, Examination</p>

form filling. at one place only. This service counter protects the students from outside service centres where they need to pay fees for it. The service center provided at college is free of cost. Information about the courses, admission criteria, fee structure, extracurricular activities offered is published on College website.

**Examination**

Our college is affiliated with Himachal Pradesh University, Shimla. All the reforms regarding examination are done at the university end. However, the university seeks the inputs from colleges from time to time. The institution informs the students and faculty regarding examination evaluation process through the detailed information incorporated in the college prospectus. University question papers of previous years are kept in college library for the students to get idea of the style and type of questions. All the important information, changes in evaluation process and new guidelines in this direction from the HP University and the Department of Higher Education are discussed in staff meetings to apprise the faculty members from time to time. Our Institution follows all guidelines of HP University Shimla and HPBOSE, Dharmshala for examination conduction. The institution uses e-governance in the examination process, like, filling of examination forms, generating online fee challan. Internal examination question papers, supervision timetable, examination, timetable, supervision reports, Print the exam seat number wise List, Seating Arrangement for University examinations and supervision orders prepared by online. Internal evaluation marks entry also done by online. Hall tickets are generated online and then distributed to the students. Question papers are received offline from the University during the examination period. Examination Committee uses the online mode for communication of examination notices, generation of students list, seating arrangements, system-generated blocks, and record of all examination data. The College Examination committee oversees the complete process of examination under the guidance of the Principal of the institution.



Finance and Accounts	The proposals of action plans to be taken under various heads are also communicated to the higher authorities through email or at times uploaded as and when desired by higher authorities for release of funds. This ensures transparency in terms of proper utilization of funds in developmental works. Infrastructure enhancement proposals are first uploaded for approval from the sanctioning authorities i.e College Management. All the codal formalities for planning and execution of the developmental works are communicated through email to the higher authorities and discussed and decided in the Staff and Management/ IQAC meeting.
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### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	01	02	NSC BM Govt College Hamirpur and NIT, Hamirpur	2000
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nil	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	12	7	7

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Free Medical Checkup Provided by Trisha College of Education , Provision of Special leave , EPF Facility	Free Medical Checkup , EPF facility Free Medical Checkup , EPF facility	Installment facility for payment of Tuition Fees, Fee Concession, Free medical checkup, yoga session etc.

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Trisha College of Education, Hamirpur is one of the unit under our parent trust i.e. Trisha Shikshan Society, Hamirpur. Our Society has dedicated internal audit department to carry out internal audit functions for the trust and its units periodically. Our internal audit team comprises of the Chartered Accountants and finance experts having knowledge and experiences in education sector. Our internal audit team assists in achieving efficiency and effectiveness in our institute by ensuring that processes and systems produce results that meet the needs of the society while making the best use of resources at their disposal.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	00
No file uploaded.		

#### 6.4.3 – Total corpus fund generated

00
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Internal Marks and Moderation committee of HPUniversity, Summerhill, Shimla	Yes	Concern Staff and Principal
Administrative	Yes	Gourav Associate	Yes	Principal

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A Clean Campus Awareness Activity on Campus and community was conducted Sh Gyan chand and people of Thain Village joined with us. Participation in Annual day activities for prize distribution ceremony. Mr Khuslo Ram and Virender Malhotra

provided valuable suggestion for development of the institution. Sh Subhash Chand Present in Tree plantation organised by our college at jolsappar Community. and also Shared his experience to B.Ed and D.El.Ed Pupil Teachers on Armed force flag Day.

6.5.3 – Development programmes for support staff (at least three)

Hygiene Workshop: This workshop is organized to cover various aspects of Hygiene and Safety Guidelines for Cleaning support faculty. 2. Communication Skills: Communication Skills workshop was organized to develop communication skills in non-teaching faculty of the institution. 3. Yoga and Meditation programme was conducted for support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	SWACHH BHARAT ABHIYAN	13/09/2017	13/09/2017	02/10/2017	140
2018	International womens day	08/03/2018	08/03/2018	08/03/2018	120
2018	World water day observed	22/03/2018	22/03/2018	22/03/2018	110
2017	Publication of by annual Peer reviewed National Journal	01/11/2017	01/11/2017	15/06/2018	40
2017	Mentor Register	19/09/2017	19/09/2017	19/09/2017	14
2018	Text book and reference book Purchased	22/06/2017	22/06/2017	30/06/2017	10
2017	Internal committee formed for smooth functioning	10/07/2017	10/07/2017	10/07/2017	30

	of committee				
2018	Annual Prize distribution ceremony	28/05/2018	28/05/2018	28/05/2018	170
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Elderly person Day	04/10/2017	04/10/2017	15	10
International AIDS Awareness Day observed	01/12/2017	07/12/2017	70	7
Guest lecturer by Sh N.K.Sharma, Hon'ble Managemrent	26/11/2017	26/11/2017	110	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	15/08/2017	01	INDEPENDENCE DAY	Hon'ble Chairman Dr Vinod Sharma,	120
2017	1	1	02/10/2017	01	SWACHH BHARAT ABHIYAN	Physical and	110

						social issues addressed	
2018	1	1	31/05/2018	01	Drug Awareness Programme	CMO, Dr Archana Sony ,	140
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The institution has developed a Code of Conduct for students where they have to abide the rules and regulation of the institution. On First day of college handbook is given to new students. This Prospectus includes dos and donts in college premises.	01/07/2017	The institution has developed a Code of Conduct for students where they have to abide the rules and regulation of the institution. On First day of college handbook is given to new students. This diary includes dos and donts in college premises. Ethics for teacher educator s students teachers are given in this hand book of Instruction/ prospectus. • Disciplinary rules and regulations framed by the institute must be followed by the students.. • Library Books issued and return policy. • Book Bank rule. • Disciplinary rules and regulations framed by the institute must be followed by the students. Uniform/ Dress code to be followed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Hindi Pakhwara	14/09/2017	20/09/2017	110
TEACHERS' DAY	05/09/2017	05/09/2017	110
ART OF LIVING CAMP	09/10/2017	17/10/2017	120
NATIONAL EDUCATION DAY	11/11/2017	11/11/2017	110
. SEMINAR on the Topic "Krantikari Sahitya and Suraksha	26/12/2017	26/12/2017	130
EXCURSION/FIELD TRIP	20/02/2018	22/02/2018	60

[View File](#)

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rain Water harvesting Our institution has built a big tank on the upper most floor of the building from where water for all purposes is supplied to all the floors throughout the day. During the rainy season rain water is collected through pipes and stored in the tank at the bottom of the building. Energy Conservation We use electric energy quite economically. We are careful about the switch on and the switch off of the energy as and when required. Solar lights are installed in campus. Plastic free campus Use of Plastic is banned in college campus. We encourage students to use cloth bags. Recycling waste water plat is installed in the campus, this water is used for the plants. Underground drainage system is installed in the campus. • Cleanliness drive at college campus was launched from time to time. Clean Campus Awareness and Cleaning Activity was organized in Campus 30th Sept to 2nd October, On the occasion of Mahatma Gandhi's Jayanti, A Clean Campus Awareness Activity on Campus and community was conducted.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

TRISHA COLLEGE OF EDUCATION RANGAS HAMIRPUR HP BEST PRACTICE - 1

1. The Title: The Morning Assembly

2. Objectives of the Practice: ? To create the cultural habit among the students. ? To maintain discipline. ? To keep the mind and the soul peaceful. ? Prayer is conducted every day to mould the students to give the spiritual/moral value. ? The main objective is to inculcate moral and ethical values among the students and to develop their behavior. ? Assembly enhances the term spirit, self-confidence, leadership quality and strengthens personality.

3. The Context: A committee has been formed to monitor the prayer so that individual attention of the students is encouraged. Both students and teachers are the important participant on the occasion of prayer. It is conducted to provide opportunities to the student to plan prayer gathering and execute the prayer. The college focuses on unity and term building quality through prayer by the students. The prize winners of various competitions like sports and cultural activities, academic performance and 100 attendance are appreciated in the prayer assembly for enhancing their positive attitudes.

Reading of everyday news to enrich student's general knowledge.

4. The Practice: Everyday, the morning assembly session is organized to improve the quality of education. The Assembly committee guides and encourages students to plan and conduct prayer on a regular basis. Sarva Dharam Prathana chanted to create humidity and integrity. The principles of self discipline and confidence are inculcated the students are informed of the day to day activities and they are regularized in their academic work. The practice of prayer improves attitude towards sustainable lifestyle.

5. Evidence of Success: The morning assembly offers opportunities to the students to improve communication skills and remove the stage fear. The prayer supports the students to have calm and reflective mood. Prayer creates a sense of pride in the students. It instills self confidence. It moulds students to have friendly approach with neighbors, family member and the society also prayer a sense of togetherness is developed.

Through the prayer, moral, social and spiritual values are inculcates successfully. By bay of conducting the prayer department wise the daily and routine activities are completed successfully. Member of a prayer committee will make the students realize their social and national responsibilities make them self Reliant and help them to improve their skills.

6. Programs Encountered and Resources Required: Conducting the morning assembly on the college ground by keeping the students and staff members stand will create help problem like leg pain and giddiness. Adverse climate conditions also may affect the participants. Hands make the students to stand in Shadow conduct the prayer

for maximum 10 to 15 minutes. B.Ed and D.El.Ed Pupil Teachers are Taking OATH during Morning Assembly Students are in Prayer Position during Morning Assembly Student's Presented Topic on Drug Awareness in Morning Assembly BEST PRACTICE - II REPORT ON CLEANLINESS DRIVE FOR SWACHH BHARAT MISSION ACTIVITY -"SWACHHTA PAKHWADA" Trisha College of Education , Hamirpur, H.P Let's Make Swachh Bharat

Abhiyan a Success Swachh Bharat Abhiyan is one of the most significant and popular missions to have taken place in India. Swachh Bharat Abhiyan translates to Clean India Mission. This drive was formulated to cover all the cities and towns of India to make them clean. This campaign was administered by the Indian government and was introduced by the Prime Minister, Narendra Modi. It was launched on 2nd October in order to honour Mahatma Gandhi's vision of a Clean India. The cleanliness campaign of Swachh Bharat Abhiyan was run on a national level and encompassed all the towns, rural and urban. It served as a great initiative in making people aware of the importance of cleanliness. Objectives of Swachh Bharat Mission Swachh Bharat Abhiyan set a lot of objectives to achieve so that India could become cleaner and better. In addition, it not only appealed the sweepers and workers but all the citizens of the country. This helped in making the message reach wider. It aims to build sanitary facilities for all households. One of the most common problems in rural areas is that of open defecation. Swachh Bharat Abhiyan aims to eliminate that. Moreover, the Indian government intends to offer all the citizens with hand pumps, proper drainage system, bathing facility and more. This will promote cleanliness amongst citizens. Similarly, they also wanted to make people aware of health and education through awareness programs. After that, a major objective was to teach citizens to dispose of waste mindfully. Why India Needs Swachh Bharat Abhiyan? India is in dire need of a cleanliness drive like Swachh Bharat Abhiyan to eradicate dirtiness. It is important for the overall development of citizens in terms of health and well-being. As the majority of the population of India lives in rural areas, it is a big problem. Generally, in these areas, people do not have proper toilet facilities. They go out in the fields or roads to excrete. This practice creates a lot of hygiene problems for citizens. Therefore, this Clean India mission can be of great help in enhancing the living conditions of these people. In other words, Swachh Bharat Abhiyan will help in proper waste management as well. When we will dispose of waste properly and recycle waste, it will develop the country. As its main focus is one rural area, the quality of life of the rural citizens will be enhanced through it. Most importantly, it enhances the public health through its objectives. India is one of the dirtiest countries in the world, and this mission can change the scenario. Therefore, India needs a cleanliness drive like Swachh Bharat Abhiyan to achieve this. In short, Swachh Bharat Abhiyan is a great start to make India cleaner and greener. If all the citizens could come together and participate in this drive, India will soon flourish. Moreover, when the hygienic conditions of India will improve, all of us will benefit equally. India will have more tourists visiting it every year and will create a happy and clean environment for the citizens. Action Taken As part of the campaign for Swachh Bharat-Swachhta Pakhwada (NCTE), various activities were conducted in our College i.e. Trisha College of Education, Hamirpur, H.P. to create awareness among the students / Pupil Teachers regarding Cleanliness and the ongoing cleanliness drive "Swachh Bharat". From 01/09/19 to 15/09/19 September Swachhata Pakhwada was organised , Swachhta Shapath was taken on the very first day of the Pakhwada, where all the students of B.Ed and D.El.Ed wings, the Principal, Vice Principal and the staff of the College participated. Various activities like Paragraph Writing, Poster making, slogan writing and Poem recitation on 'Cleanliness and Hygiene Practices' were conducted for classes B.Ed and D.El.Ed, where the students realized the importance of cleanliness and sanitation, as the role of College has been instrumental in realizing the mission of Swachh Bharat. From Dated 15/09/2023 to 31/10/2023 Activities i.e. Cleanliness of Campus, Play-ground Drain, were organized in the College

Premises and also in community by the students of class B.Ed to create awareness about "Cleanliness and Hygiene". Activities Swachhata Photos of activities posted on the College website, Facebook, Twitter account of the College and all work was displayed in the Board. Some glimps of Activities. are mentioned in report. Management, Staff and pupil teachers of B.Ed, D.El.Ed, Parents of Local students are participated in this Swachhata hi seva cleanliness drive. 1. Staff and Students are taking Oath 2. Shramdaan and students area performing on Cleanliness 3. Essay writing competition 4. Trisha College of Education Opt 22 Schools Thus, all the above activities conducted by the College enabled it to take this mission of Cleanliness to the community, thereby creating mass awareness. GSSS, Jolsapper, GMS Bann GSSS, Rangas Govt High School, Booni. GSSS, Choru GSSS, AMROH

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://trishacollege.net/wp-content/uploads/2024/03/Best-Practices-.-.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is, "give education to the students according to the needs requirement of the society, we shall endeavor to achieve quality in education, create new Frontiers of knowledge, utilize Human Capital and shall become a center of excellence." To achieve the vision, the college adapts definite strategies and plans out all the activities in such a manner that every activity, every event helps the college to go in the direction of fulfilling the mission and vision of the college. The activities are so planned to develop the all round personality of the students spiritual, skill based and curricular and co-curricular activities. The holistic aspect is kept in view while conducting the value based programmes. The college consistently conducts activities to promote good values like national harmony, social justice, and social awareness, to make the students responsible citizens. Few of the activities mentioned are to have everyday assembly with good thought reading, celebrating birth anniversaries of national leaders, highlighting the lives of great heroes and patriots. Celebrating international women day, teachers day, world environment day etc. to develop various life skills few programmes are arranged like stress management etc. Personality development is an integral part of the B.Ed syllabus. So conscious efforts are taken in the direction to help them built good personality. Communication skill course is given importance while conducting debate, discussions, poetry reading etc. A congenial and positive atmosphere in the college has helped the teachers too to inculcate research culture among themselves and students. Teachers have published their research work in Scopus indexed journals, Accordingly, activities have been conducted for the securities and cleaning staff of the college. . This has added to the congenial atmosphere in the college. Alumni involvement Alumni of the college are very active in participating in various programs like micro teaching sessions, Integration lessons, they discuss their experiences with the present students. To conduct value-added course lectures alumni are invited as guest speakers. Alumni actively participate in the annual day prize distribution programs by taking part in Solo singing dance. The due support from other stakeholders like parents and management has helped the college in achieving a distinct reputation.

Provide the weblink of the institution

[www.trishacollege.com](http://www.trishacollege.com)

### 8.Future Plans of Actions for Next Academic Year



To promote research culture: The institution plans to host a set of National conferences in the upcoming year. The objective of these research based forums will be to serve as inter-disciplinary and multi-disciplinary avenues for exchange of educational ideas, best research practices and research outcomes, for the benefit of the academicians and researchers at large. We plan to organize more faculty development programmes on research methods, data analysis and statistics, technological evolution and research paper writing, thereby aiming at increasing the intellectual output of the institution. To organize more community service activities to contribute to the wellness of the society. In collaboration with government non government organizations, N.G.O's etc, institute has planned to conduct these activities for community development during the internship. Improvement in the placement opportunities for students. To strengthen the admission process by field visits in schools and website advertisements, orientation lectures are arranged by the principal, faculty in different schools, junior colleges and senior colleges. 5. for academic excellence provide remedial teaching for students so that we get cent percentage results in B.Ed course. To increase linkages and collaborations in India and abroad for increasing the quality of the institute. To provide financial assistance to the teaching staff for paper presentation publication and increases publications in national international journals. and also published in Trisha Journal of Educational Research bi-annually published by the Trisha College of education, Hamirpur.