

IQAC Meeting No. 58

Minutes of 58th IQAC Meeting on

Venue – Conference Hall

Time – 2:00 Pm

IQAC Meeting was held in the conference hall of the college on dated 03^h September 2025

The Following members were present in the IQAC Meeting

S.No.	Name	Designation	Signature
1	Ms. Punam Bhardwaj	Co-ordinator IQAC	
2	Sh. N.K. Sharma	Hon'ble Chairman	
3	Dr. Babita Kalia	Member	
4	Dr. R.C. Sharma	Retd. Principle , Member	
5	Ms. Harsh Guleri	Astt. Professor	
6	Ms. Sarita Verma	”	
7	Mr. Mukesh Kumar	”	
8	Ms Champa Thakur	”	
9	Ms. Sunita Kumari	”	
10	Ms. Yashika Kusum	”	

11	Ms. Arti Devi	”	
12	Ms. Varsha Devi	”	
13	Mr. Pankaj Sharma	Office Supdt.	
14	Mr. Sunil Kumar	Local Presentative	
15	Mr. Pankaj Kumar	President PTA	
16	Mr. Sushil Kumar	Librarian	
17	Miss Promila	Alumini	

Confirmation about Previous Meeting :-

It was resolved that all agenda points were implemented and confirmed. The chairperson extended welcome to all the members of the college on 58th IQAC Meeting.

Agenda Points are :-

1. Teacher's Day –

It was decided in the meeting that Teacher's Day will be celebrated on 5th September at Trisha College in collaboration with Rotary Club Hamirpur.

Action taken and compliance –

The College celebrated Teacher's Day on 5th September , courtesy of the Rotary Club. On the Occasion , the Rotary club honoured eight outstanding

teachers from district Hamirpur for their outstanding work. They were felicitated with shawls, caps, and tokens of appreciation.

The Chairman of the college, Shri N.K. Sharma and the Secretary CA Rajiv Sharma, also honoured the college teacher's . The event featured a vibrant cultural program. Shri N.k. Sharma emphasized the importance of teachers, highlighting that those who work with dedication and deliver excellent performance have always been revered.

The celebration underscored the significance of teacher's contributions and their role in shaping future generations.

2. Birthday Celebration -

It was decided in the meeting that all children's Birthdays will be celebrated at the end of the Month.

Action Taken and Compliance :-

On September 6th , the B.Ed and D.El.Ed. Students birthdays were celebrated with great enthusiasm .The celebration included cake cutting , cultural programs and gift distribution. Additionally the birthdays of teachers whose birthdays fell in August were also celebrated during this event . Shri N.k.Sharma , Hon'ble Chairman.

3. Hindi Pakhwada

It was decided in the meeting that Hindi Pakhwada will be Celebrated and various competitions such as handwriting competition , slogan , poster , poem recitation and declamation contest will be organized during the event.

Action taken and compliance –

As per the decision , Hindi Pakhwada was celebrated in the college from September 13,2025 . Various activities were organized , including handwriting competition , poster making , slogan writing and poem recitation . The students were encouraged to develop proficiency in writing and speaking the Hindi Language , promoting its effective use and appreciation.

This initiative aimed to foster a deeper connection with the Hindi Language among Students , enhancing their linguistic skills and cultural awareness.

4. TLM Workshop

It was decided in the meeting that TLMs workshop on teaching learning Material was organized from August 17, 2025 to September 13, 2025.

Action Taken and Compliance :-

During the workshop, students created various subject related charts, models including working models. The objectives was to equip students with the skills to effectively create and present TLMs when they start teaching , enhancing their teaching – learning process. The workshop concluded on September 13, with students showcasing their outstanding work.

This workshop empowered students to develop engaging TLMs , preparing them for successful teaching careers.

5. Teaching Practice 3rd Sem

It was decided in the meeting that the four Month school internship program commencing from September 15.

Action Taken and Compliance-

The B.Ed 3rd Sem Students have embarked on a four month school internship program , Commencing from September 15. They have been assigned to various schools , where they will engage in real classroom teaching , gaining hands on experience and practical exposure to the teaching- learning process . The students have been dispatched to their respective schools , ready to apply their knowledge and skills in a real – world setting.

6. Workshop on Communication Skills-

It was decided in the meeting that a workshop on communication skills will be organized in the Month of September. The Objective of the workshop is to Enhance the communication abilities of faculty members.

Action Taken and Compliance-

A significant workshop was organised at Trisha College , scheduled to take place from September 16 to September 22. The Workshop was inaugurated by the College Chairman Shri N.K.Sharma ji through the lighting of the lamp. In his inaugural address , Shri Sharma Ji emphasized , “ Be your own light” and highlighted the crucial importance of Communication skills in the teaching

profession. He stated that effective communication skills can make our teaching – learning process more impactful.

- **Day 1**

Resource Person – Ms Champa Thakur

Topic – Improve Language & Pronunciation

Date – 16/09/2025

Miss Champa Thakur emphasized the importance of improving language and pronunciation skills. She stated that enhancing language skills is crucial for effective communication. Here are some key points:

Regular practice and study are essential to improve pronunciation, sound drills and listening to correct pronunciation are vital . We should try to use the English Language in our daily lives. Additionally , Utilizing various resources such as books , videos and online materials can help us improve our language skills.

- **Day 2**

Resource Person – Mrs. Yashika Kusum

Topic – Don't speak only to impress someone and look presentable and confident

Date – 17/09/2025

Mrs. Yashika Kusum Emphasized communication is not just about impressing others , but about conveying our message clearly and confidently. She stressed that our goal should be to communicate our ideas , thoughts and opinions in a way that is understandable and engaging. To achieve this , we need to focus on being clear , concise and authentic in our communication , rather than just trying to impress others with our words. By doing so , we can build trust , credibility and strong relationships with others.

- Communication clearly and concisely
- Focus on conveying your message , not just impressing others .
- Be Authentic and confident in your communication.
- Build trust and credibility through effective communication.

• **Day 3**

Resource Person – Ms. Harsh Guleri

Topic – Think and Speak ,Don't Speak Too fast , use simple vocabulary.

Date- 18th September 2025

The workshop focused on the importance of effective communication skills, particularly in the context of thinking and speaking at a moderate pace and using simple Vocabulary. Mrs. Harsh Guleri emphasized that thinking before speaking is crucial , as words have the power to either build or break relationships. She advised participants to take a moment to gather their thoughts before speaking , rather than speaking too quickly , which can lead to misunderstandings and miscommunication. Additionally Mrs. Guleri stressed that the importance of using simple and clear language to convey our message , avoiding complex vocabulary that may confuse or intimidate others.

By following these Principles, participants can improve their communication skills and become more effective communicators.

- **Day 4**

Resource Person – Mrs. Sunita Kumari

Topic – The importance of effective communication skills, particularly and body language.

The workshop focused on the importance of effective communication skills, particularly and body language. Mrs. Sunita Kumari emphasized that thinking before speaking is crucial, as our words have the power to either build or break relationships. She advised participants to take a moment to gather their thoughts before speaking , rather than speaking too quickly , which can lead to misunderstandings and miscommunication. Additionally Mrs. Kumari stressed that the importance of using simple and clear language to convey our message , avoiding complex vocabulary that may confuse or intimidate others.

By following these Principles, participants can improve their communication skills and become more effective communicators.

Mrs. Kumari also Highlighted the significance of voice modulation in effective communication , highlighting how varying tone , pitch and volume can convey different emotions and messages. She encouraged participants to practice controlling their voice to convey confidence , authority and empathy , depending on the context. Furthermore , Mrs. Kumari stressed the importance of body language , including posture , facial , expressions and gestures in reinforcing verbal messages and building report with others. She provided practical tips on how to use positive body language to enhance communication skills and make a lasting impression. Through her

insightful guidance , participants gained a deeper understanding of the impact of voice modulation and body language on effective communication.

Valedictory session 22nd September –

“During the valedictory session of the workshop on effective communication skills on 22nd September , Sh. N.K. Sharma extended his heartfelt congratulations to all the participants. He emphasized the importance of three key aspects that are crucial for building strong relationships and achieving success in personal and professional life: Affection , intimacy and harmony. By focusing on these three aspects , individuals can develop stronger more meaningful relationships and become more effective communicators”

7. Swachatta Pakhwara –

It was decided in the meeting that the swachatte Pakhwara will be observed from 12th to 26th September and various activities will be organized during this period.

Action taken and Compliance:-

The college Successfully organized swachatte Pakhwada from September 12th to 26th .During this period, various activities were conducted including:-

8 Five Day Workshop:-

- **Swachhta Pledge:-** All students and faculty members took a pledge to maintain cleanliness.
- **Cleanliness Drive:-** A cleanliness drive was conducted in the college campus and surrounding areas , with active participation from students and faculty.

- **Plantation:-** Plantation was done in and around the college campus with our chairman Shri N.K. Sharma , participating and planting a sapling.
- **Awareness Program:-** An awareness program was organized on the importance of cleanliness and environmental conservation.
- **Debate:-** A debate was held on the Topic “ why Cleanliness is important,” where students presented their Thoughts.
- **Art Competition:-** A “Best out of Waste” art competition was organized , where students showcased their creativity.
Ms. Sarita Verma Co-ordinated the Swachhta Pakhwada activities and ensured its successful execution.

9. House Exam of D.El.Ed.:-

It was decided in the meeting that the D.El.Ed. 1st year and 2nd year examinations will be held in the first week of October.

Action taken and Compliance:-

The D.El.Ed. 1st year and 2nd year pre-board examinations were conducted from 1st October to 16th October as decided.

10. Induction Programme of B.Ed.:-

It was decided in the meeting that the new session of B.Ed. will commence from the 2nd week of October.

Action taken and Compliance:-

The new Session of B.Ed. 2025-27 Commenced on 14th October, with an introductory session for all teachers. The Chairman , Shri N.K. Sharma , graced the occasion with his presence.

Principal Dr. Punam Bhardwaj briefed the students about the academic calendar, co-curricular activities, and the importance of discipline and personality development during the B.Ed program.

The Chairman emphasized the significance of practical work in all round development, highlighting that theoretical knowledge is essential, but practical experience is crucial for effective learning. The session concluded with best wishes to the students for the new academic session.

11. Farewell party for outgoing class D.El.Ed.:-

It was decided in the meeting that the farewell party for D.El.Ed. second year will be organized by D.El.Ed. first year on Oct 17th.

Action taken and Compliance Report:-

The D.El.Ed. first year students organized a farewell party for the second year students on October 17th. They presented bouquets to their seniors and showcased cultural activities. Chairman Sir, Sh. N.K. Sharma extended his best wishes to the outgoing class. During the event , the following titles were awarded:-

- Miss Farewell :- Shivani
- Mr. Farewell :- Mohit Sharma
- Mr. Handsome :- Shivesh
- Mr. Personality:- Rohit Chaudhary

12. Rangoli Competition:-

It was decided in the meeting that a Rangoli competition will be organized before Diwali .

Action taken and compliance:-

On October 18,2025 a Rangoli competition was organized in the college on the

occasion of Diwali, in which the first year students of B.ED actively participated . The Chairman of the collage , Shri N.K .Sharma ji , greeted everyone with Diwali wishes and distributed gifts .

13 Anemia Awareness :-

It was decided in the meeting that a talk on Anemia Awareness and Health issues .

Action taken and compliance:-

It was decided in the meeting that a talk on Anemia Awareness and Health issues will be organized in the last week of October , along with a health camp focused on Anemia Awareness .

14 Induction program of D.El.ED:-

It was decided in the meeting that the induction program for D.El.Ed first year students will be held on 1st November .

Action taken and compliance :-

The induction program for first year D.El.Ed students was successfully organized on November 1 , 2025 . During the program ,HOD Sarita Verma extended a warm welcome to the students and introduced them to the faculty members . Shri N.K Sharma ji ,Chairman of the collage ,addressed the students providing valuable guidance and outlining the key objectives for the academic year .

15 Guest Lecture :-

It was decided in the meeting that a guest lecture on the Constitution will be organized in the week of November .

Action taken and compliance:-

On November 1,2025 a guest lecture on the constitution was organized ,featuring Shri N.K .Sharma ji , Chairman of the collage , as the esteemed resource person . During his lecture , he provided a comprehensive overview of the constitution , including its drafting ,adoption on November 26 ,1949 ,and implementation on January 26 ,1950.He highlighted the role of Dr .BR. Ambedkar and the Constitution Assembly , comprising 389 members . The lecture was highly informative and well-received by the students and faculty .

16 Final Examination of D.El.Ed. 1st&2nd year:-

The final examinations for D.El.Ed. 1st year & 2nd year were held from 27th Oct to 21st November.

17 One day Educational Tour:-

It was decided in the meeting that a one day tour will be organised in the first week of November.

Action taken and Compliance:-

A one day tour was organised on 8th November under the guidance of Ms. Sarita Verma, Assistant Professors, also escorted the tour. The tour included visits to Dharamshala, Dalai Lama Temple, Bhagsunath Temple Waterfall, Cricket stadium and Shaheed samarak. The objective of the tour was to provide students with a unique learning experience, promoting holistic development and team building.

18 National education day:-

It was decided in the meeting that education day will be celebrated on November 11th .

Action taken and compliance ;-

On National Education day ,the birth anniversary of Maulana Abdul Kalam Azad ,the first Education Minister of India ,was celebrated . The day was marked by a speech competition where D.El.Ed and B.Ed students participated and shared their thoughts on the importance of education and Azad's contributions ..

Maulana Abdul Kalam Azad played a pivotal role in shaping India's education system . He believed that education is the key to social and economic progress and worked tirelessly to promote education for all ,especially for the marginalized and underprivileged ..

The National education day is celebrated to commemorate Azad's contribution to education and to highlight the importance of education in nation-building . It is a day to reflect on the progress made in the education sector and to reaffirm our commitment to providing quality education to all ..

Azad's vision of education emphasized the need for social change ,national integration ,and the development of a scientific temper .His contributions to education continue to inspire and guide us to this day .

19 Children Day 14th Nov-

It was decided in the meeting that children's day will be celebrated on November 14th and various activities will be conducted.

Action taken and compliance Report:-

Event- Children's Day Celebration

Date- 14th November 2025

On this Occasion , various cultural programs were presented by the students. The Principal shared his thoughts and students also expressed their views.

Chairman of the college Shri N.K. Sharma , extended his warm wishes to all the children on Children's Day.

20 Guest Lecture on AQI:-

Date- 15-11-25

A Guest lecture on air quality index { AQI} was organised at Trisha College of Education, where Mr. N.K. Sharma, Chairman of the college emphasized the importance of AQI and its impact on health and environment. He explained that AQI measures the concentration of pollutants in the air and indicated the ideal range to be between 0-50. He expressed concern over Delhi's Current AQI, which poses serious health risks and suggested individual actions like using public transport and reducing energy consumption to mitigate air pollution. The lecture was well- received by students and faculty and the event was conducted smoothly. The college plans to organize regular workshops and seminars on environment awareness and collaborate with local authorities to promote air quality monitoring and pollution control measures.

21 Guest Lecture on Life Skills:-

It was decided in the meeting that a guest lecture on "life Skills" will be organised in the 3rd week of November.

Action taken and compliance:-

A guest lecture on life skills was organised at Trisha College of Education , Hamirpur under the guidance of Shri N.K. Sharma Chairman , Trisha College of Education Dr. R.C. Sharma , retired Principal , Govt. College Bengaluru was the resource person. He emphasized the importance of life skills in personal and professional life , highlighting the role of AI and artificial Intelligence in enhancing human capabilities. The trainees

were encouraged to develop essential life skills, including self-awareness, critical thinking, emotional control and collaborative abilities. The lecture was interactive with opportunities for questions and discussions. The event was appreciated by the trainees and faculty members and suggestions were made to organize more such events in the future.

22 Guest Lecture on History of Education Policy:-

It was decided in the meeting that a guest lecture on “History of education Policy in India” will be organized in the last week of November.

Action taken and Compliance:-

A guest lecture on “History of Education Policy in India” was organized for trainee teachers. The resource person , Shri N.K. Sharma , discussed the history of education in India , covering various periods:

- Vedic Period
- Buddhist Period
- Islamic Period
- British Period
- Pre-Independence Period
- Post- Independence Period

He explained that the following Vedas were introduced in different periods:-

Additionally , he mentioned:

- 108 Upanishads
- 18 Puranas

He also shared the story of Mahabharata as part of the introductory session on the history of education policy in India.

The meeting adjourned with thanks by the IQAC Coordinator.

IQAC Coordinator

Dr. Punam Bhardwaj

